



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form and send it to Darlington Building Society, Head Office, Sentinel House, Morton Road, Darlington, Co. Durham DL1 4PT.

Name and full postal address of your Bank or Building Society

To the Manager	Bank/Building Society
Address	
Postcode	

Originator's Identification Number

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Darlington Building Society account number

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Name(s) of Account Holder(s)

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Instruction to your Bank or Building Society

Please pay Darlington Building Society Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this Instruction may remain with Darlington Building Society and if so, details will be passed electronically to my Bank/Building Society.

Bank/Building Society account number

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Branch Sort Code

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Signature

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Date

Banks and Building Societies may not accept Direct Debit instructions for some types of accounts

MONTHLY PAYMENTS BY DIRECT DEBIT FROM YOUR BANK ACCOUNT

Your amount will be due monthly and may be collected on the 1st, 3rd, 6th, 10th, 15th, 20th, 25th or 28th of each month. If the direct debit is returned unpaid because of insufficient funds in your bank account or for a technical reason such as cancellation or account closed where you could have reasonably instructed us to stop the collection prior to the due date then a fee in line with our current tariff will be charged. Please contact us on 01325 741043 if you require further information. Direct debiting is the simple, safe, and convenient method of making your payments.

Please complete and sign the instruction to your bank to authorise payment direct from your bank account and forward to Darlington Building Society, Head Office, Sentinel House, Morton Road, Darlington, Co. Durham DL1 4PT. Please do not detach the instruction from this form. Payment by direct debit will enable Darlington Building Society to collect the correct monthly amount directly from your bank account when they are due without inconveniencing you. In respect of payments to mortgage accounts, even when your payment changes - as a result of a change in the interest rate for example - the correct amount will be collected.

For Darlington Building Society official use only. This is not part of the instruction to your Bank or Building Society

Payment date

I wish to pay monthly on or immediately after the

1st	<input type="checkbox"/>	3rd	<input type="checkbox"/>	6th	<input type="checkbox"/>	10th	<input type="checkbox"/>	15th	<input type="checkbox"/>	20th	<input type="checkbox"/>	25th	<input type="checkbox"/>	28th	<input type="checkbox"/>
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(please tick your preferred date. Tick one box only)

I wish to pay £ monthly (investment account only)

For Society use only

Payment	<input type="text"/>	Due Date	<input type="text"/>	Input by	<input type="text"/>	Checked by	<input type="text"/>
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THIS GUARANTEE SHOULD BE DETACHED AND RETAINED BY THE PAYER.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Darlington Building Society will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Darlington Building Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Darlington Building Society or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when Darlington Building Society asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.